

Data Conversion Plan Outline

Section	Description	Output / Process
Define Data Conversion Requirements and Strategy	Analyze and document the conversion scope, objectives, approach, requirements, and the strategy for how the conversion will be performed.	Data Conversion Requirements and Strategy
Define Conversion Standards	Document the standards that should be followed throughout the conversion effort.	Conversion Standards
Prepare Conversion Environment	Prepare the conversion environment for the development and testing of the conversion programs.	Conversion Environment
Perform Conversion Data Mapping	Map legacy data files and elements to the Oracle Application table(s) and columns. This map includes an explanation of business, translation, foreign key rules, and default settings.	Conversion Data Mapping
Define Manual Conversion Procedures	Define procedures for manually converting applicable business objects through Oracle Application forms.	Manual Conversion Procedures
Design Conversion Programs	Design how the conversion programs should be coded using conventional programming techniques or built using an automated conversion tool.	Conversion Program Designs
Prepare Conversion Test Plan	Specify test procedures to be followed for performing conversion unit, business object, and validation tests.	Conversion Test Plans
Develop Conversion Programs	Develop conversion programs based on the Conversion Program Design that have been coded or built using an automated conversion tool.	Conversion Programs
Perform Conversion Unit Tests	Test the performance of each of the individual conversion program modules.	Unit-Tested Conversion Programs
Perform Conversion Business Object Tests	Test how the converted data performs within the target application.	Business Object-Tested Conversion Programs
Perform Conversion Validation Tests	Test how the converted data performs within the entire suite of target applications.	Validation-Tested Conversion Programs
Install Conversion Programs	Install the conversion programs that have been coded and tested. If an automated conversion tool is being used, the tool should remain installed until the final conversion is performed.	Installed Conversion Programs
Convert and Verify Data	Convert data that has been verified by the users before commencement of production operations.	Converted and Verified Data