(Company Name) Information Security

Weekly Status Report #08-08

Results: 15 - 21 Sep 08

Plans: 22 - 28 Sep 08

High Level Events for Next 2+ Months

- **Sep 2008**
  - *22 - 23 – XXX Training Classes*
  - *23 – Division Meeting*
  - *30 – YYY Mitigation Plan Due*

- **Oct 2008**
  - 7 – Visit ZZZ Facility for Walk Down
  - 14 – Visit Development Team
  - 22 – New Employee Orientation (Attend plus give Cyber Security Presentation)
  - 29, 30 – SecureWorld Expo, Bellevue, WA (Speaker)

- **Nov 2008**
  - 4 – 6 – Information Security Decisions, Chicago (Tentative)
  - 11 -- 12 – ESecNW Meeting, Portland
  - 13 – 14 – SecureWorld, Dallas (Speaker – Tentative)
  - 27-28 -- Thanksgiving

Bold + italics = new since last week's report

Results: 15 - 21 Sep 2008

- **Mon, 15 Sep**
  - Travel from Seattle to XXX Facility
  - 2 Hour Tour of XXX Facility Mr Smith
- **Tue, 16 Sep**
  - XXX Facility (All Day)
    - Tour
    - Walk Down Systems with Contractor
- **Wed, 17 Sep**
  - Travel from XXX Facility to ZZZ Project
- **Thur, 18 Sep**
  - ZZZ Project
    - Tour/Walk Down Systems
  - Travel from ZZZ Project to Seattle (Arrive home ~10 PM)
- **Fri, 19 Sep**
  - Meeting with CIO
  - Review XXX Process

- Focus all week is on system walkdowns and security reviews.

Plans: 22 – 28 Sep 2008

- **Mon, 22 Sep**
  - PCICompliance and DR
  - QQQ Mitigation Plan
  - Training (Afternoon)
- **Tue, 23 Sep**
  - Quarterly Division Meeting
    - Give Security Presentation
  - Strategic Services Staff Meeting
  - John Smith Meeting with Strategic Planning
- **Wed, 24 Sep**
  - Purchasing – UUU Contract Issues
  - Change Control Meeting
  - OOO RFP Review Meeting
  - IT Planning/Status Meeting
  - DR Compliance
  - PCI Compliance Communication Plan
- **Thu, 25 Sep**
  - SOX Compliance Working Team Meeting
- **Fri, 26 Sep**
  - Video Security & Timelines Meeting

- **XXX Facility**
  - Expenses
  - Paperwork
  - Photos
  - List of Open Action Items
- **Quarterly Division Meeting**
  - Prepare Presentation for Tuesday
  - Ensure recognition of Sue Smith, et al
- **Continue to Build List of Deliverables for Video Security with Dates**

CIO Issues
Requests for Assistance

- Nothing Today

Issues/Risks/Mitigating Actions

COMMs needs some sort of attention and "recognition" for current status/situation with Towers and some of the non-IP routable systems.