

# GRC product comparison checklist

GENERAL	PRODUCT 1	PRODUCT 2	PRODUCT 3	COMMENTS
Product name				
Vendor name				
Vendor address, phone number				
Vendor website				
Contact name, phone number, email				

PRODUCT BASICS	PRODUCT 1	PRODUCT 2	PRODUCT 3	COMMENTS
Premises or hosted				
System description				
Hardware requirements				
Network requirements				
Other requirements				

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PRODUCT FEATURES	PRODUCT 1	PRODUCT 2	PRODUCT 3	COMMENTS
Dashboard				
Framework supported				
Governance features				
Risk features				
Compliance features				
User data formats (e.g., Excel)				
Data upload/download				
Security				
Access control				
User authentication				
Other features				

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SUPPORT	PRODUCT 1	PRODUCT 2	PRODUCT 3	COMMENTS
Technical planning				
Installation support				
Database support				
Pre-launch testing				
Documentation				
Admin training				
User training				
Maintenance				
Emergency backup				
Other support				

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ADMINISTRATIVE AND FINANCIAL	PRODUCT 1	PRODUCT 2	PRODUCT 3	COMMENTS
Primary system costs				
Network costs				
Maintenance costs				
Programming costs				
Training costs				
Service-level agreements				
Warranties				
Contract language				
Comments from vendor customers				
Other admin and financial				